



San Diego Unified School District

PHYSICAL PLANT OPERATIONS CENTER ANNEX
4860 Ruffner Street, San Diego, CA 92111-1522

(858) 496-1902
Fax: (858) 496-1953

Graham Champion
Labor Compliance and
Construction Contracts Supervisor

December 27, 2019

Mr. Hank Withaar
C.W. Driver, LLC
7588 Metropolitan Dr.
San Diego, CA 92108
hwithaar@cwdriver.com

Dear Mr. Withaar:

Subject: CZ-19-0861-42 – Design Build Construction of Heating, Ventilation, and Air Conditioning (HVAC) at Multiple Sites – Package D (SDUSD Project #91550071.1)

Notice to Proceed: No. 18– HVAC Construction at Jefferson Elementary School

This letter constitutes your notice to proceed with HVAC contingency work at Jefferson ES per your proposal with the scope of work breakdown for COR #60 to Robert Daniels dated October 10, 2019, for the not-to-exceed amount of \$2,089.66.

Work shall begin on December 27, 2019, and be completed by January 4, 2020.

Please refer to this NTP number on all your correspondence and invoices.

Original invoice should be sent to:

San Diego Unified School District
PPO Center, Attn: Catherine Bendixen
4860 Ruffner Street
San Diego, CA 92111

Please call your construction manager if you have any questions regarding this NTP. Invoicing inquiries should be directed to Catherine Bendixen at (858) 637-6246.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Champion".

Graham Champion
Labor Compliance and Construction Contracts Supervisor

GC:mf

Attachment

C: D. Nestor, R. Daniels, R. Kessler, PSA

SDUSD HVAC Upgrade
Change Order Request

October 10, 2019

Attn: Bob Daniels
San Diego Unified School District

PROJECT: SDUSD HVAC Upgrade
SUBJECT: COR #60 - Jefferson ES Slurry Backfill of Existing Sidewalk

Dear Bob,

\$2,089.66

Please review this Change Order Request in the amount of ~~\$2,000~~ which represents the costs to infill a section below an existing sidewalk with slurry. During excavation activities it was found that the existing soil below the sidewalk was not stable and caved into the electrical trench. It was determined to backfill this section with slurry in order to provide a proper base and keep the sidewalk from collapsing.

Attached for your review is supporting information.

Sincerely,



Matt Christensen
Project Manager

Authorization

By: _____

Title: _____

Date: _____

Signature authorizes C.W. Driver to proceed pursuant to the terms of this Change Order Request.

